

RECRUITMENT AGAINST CULTURAL QUOTA FOR THE YEAR 2022-23

Opening date and time	05.02.2023 @ 10.00 hrs.
Closing Date & Time for receipt of applications	06.03.2023 @ 17.00 hrs.
Closing Date & Time for residence of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub –division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Islands and candidates residing abroad.	11.03.2023 @ 17.00 hrs.
The date of the written test is tentatively fixed on	22.03.2023
Practical demonstration is tentatively fixed on	23.03.2023
List of eligible candidates will be uploaded in the website on or before 17.03.2023.	

1.0	Applications are invited on plain A4 size paper in the prescribed format from Indian citizens for recruitment of two posts in Group C in level 2 of RSRP 2016 with pay ₹.19,900/- in the following disciplines in Integral Coach Factory (ICF) against Cultural Quota satisfying the eligibility criteria as specified below:		
	SI.No.	Discipline	
	No of Posts		
	1.	Classical dancer in any of the discipline in Bharatanatyam / Kathak / Mohiniyattam (Female)	1
	2.	Hindustani Classical Vocal (Male)	1
Note: The posts against this quota are open to all candidates. The candidates belonging to SC/ST/OBC categories are only extended relaxation in age limit as admissible in general open market recruitments..			
2.0	Educational Qualifications:		
	<p>Junior Clerk: 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. 50% marks is not to be insisted upon in case of SC / ST / Ex-Servicemen.</p> <p>and</p> <p>Those persons selected as Junior Clerk are required to acquire proficiency in Typewriting of 30 w.p.m in English or 25 w.p.m in Hindi within a period of TWO years from the date of appointment and their appointment will be provisional subject to acquiring the prescribed typing qualification within the stipulated period.</p> <p>Technician Grade III: Pass in Matriculation or its equivalent from a recognized Board and having ITI / Act Apprenticeship in relevant trades.</p>	<p>Junior Clerk: (or) Technician Grade III:</p>	
3.0	Cultural Norms – Essential qualifications:		
3.1	<p>Indian Classical Dancer :- Possession of Degree / Diploma / certificate in Bharatanatyam / Kathak / Mohiniyattam from Govt. recognized institute.</p> <p>Classical Vocal Hindustani :- Possession of Degree / Diploma / certificate in Hindustani vocal from Govt. recognized institute.</p>		
3.2	Desirable Qualification:		
	a)	Experience in the field and performance given on AIR / Doordarshan etc.,	
	b)	Prizes won at National level.	

4.0	Age Limit:			
	18 to 30 years. The upper age is relaxable by 03 years for candidates belonging to OBC communities and by 05 years for candidates belonging to SC/ST communities. Age will be reckoned as on 01/07/2023 as detailed below.			
4.1	The cut off date for age is mentioned below:			
		UR	OBC	SC & ST
	Born between	02/07/1993 to 01/07/2005	02/07/1990 to 01/07/2005	02/07/1988 to 01/07/2005
	The upper age limit is relaxable for special categories as indicated from a) to f) below. Prescribed certificates should be enclosed by the candidates for claiming age relaxation.			
a)	Upto the extent of service in Defence plus 03 years for Ex-Servicemen provided they have put more than 06 months service after attestation.			
b)	By 05 years for candidates who have ordinarily been domiciled in the state of Jammu & Kashmir during the period from 01.01.1980 to 31.12.1989.			
c)	By 10 years for Persons with Benchmark Disabilities (13 years for OBC and 15 years for SC/ST)			
d)	Upper age limit for widows, divorced women and women judicially separated from husband but not remarried shall be 35 years for UR, 38 years for OBC and 40 years for SC / ST.			
e)	For serving Railway Staff, Casual labours and substitutes, the upper age limit will be 40 years for UR, 43 years for OBC and 45 years for SC/ST, provided they have put in a minimum of 03 years service.			
f)	For those working in Quasi-Administrative offices of the Railway, the upper age relaxation will be up to the length of service, subject to a maximum of 05 years.			
5.0	Mode of Selection:			
	The eligible candidates will be assessed on the following basis:			
5.1	a)	Written test	50 Marks	
		Note: The written test will consist of Objective type questions.		
	b)	Assessment of Talent in the relevant field on		
		(i) The basis of practical demonstration	35 marks	
		(ii) Testimonials / Prizes etc.	15 marks	
		Total	100 marks	
	Note : Only those candidates who secure the qualifying marks in the written test will be called for "Assessment of Talent" in the relevant field. Panel will be prepared in order of merit according to marks obtained out of 100.			
6.0	Medical Examination:			
	Selected candidates will have to undergo medical examination and found fit for the medical classification prescribed for the post.			
7.0	Fees:			
7.1	Candidates applying for the post in response to this notification have to pay the prescribed Fee as below payable in the form of Demand Draft / Indian Postal Order drawn in favour of FA&CAO/ICF payable at Chennai.			
7.2	i) Fee of Rs.500/- for all candidates, except the Fee concession categories mentioned at Sl.No.(ii). ii) Fee of Rs.250/- for candidates belonging to SC/ST/Ex-Servicemen/Persons with Benchmark Disability (PwBD), Women, Minorities and Economic Backward Classes with a provision for refunding the same, duly deducting bank charges, if any, to those candidates appearing in the written test. (Original Community / relevant certificates in the prescribed Annexure should be provided at the time of document verification for fee exemption). If proof is not enclosed such candidates will be considered as Unreserved candidates, subject to payment of ₹.500/- towards the fee			

7.3	Minorities meaning Muslims, Christians, Sikhs, Buddhists, Jains and Zoroastrian (Parsis). For claiming waiver of examination fee, Minority candidates should furnish "Self Declaration" as mentioned in the Annexure, along with application form. At the time of written test, such candidate claiming waiver of examination will be required to furnish "Minority community declaration" affidavit on Non-judicial stamp paper that they belong to any of the above communities. If the affidavit is not produced during written test, their candidature will be rejected.
7.4	Economically backward candidates means those whose annual family income is less than ₹. 50,000/- they have to submit income certificate at the time of applying in prescribed format as given in Annexure on the letter head of the issuing authority.
7.5	Candidates must write their name, full address at the space provided in the Postal Order.
7.6	Demand draft / Indian postal orders should have been issued on or after the date of issue of this Employment Notification.
8.0	Training:
	In case, the candidates are found suitable and are appointed in ICF, they have to undergo training prescribed for the particular post in which they will be offered appointment, in case training is necessary for the particular post.
9.0	How to apply:
9.1	If a candidate is applying for more than one discipline, then he/she should submit separate application for each discipline.
9.2	Applications should be strictly in the prescribed format as enclosed and shall be filled in A-4 size GSM Bond paper.
9.3	The application format is also available in the ICF website https://pb.icf.gov.in
9.4	One passport size photograph should be pasted on the application form at the space specified.
9.5	Along with the filled-in application form an IPO or Demand Draft for an amount of ₹.500/- (or) ₹.250/- (as applicable) should be enclosed.
9.6	Self-attested photocopies of the following documents should be enclosed.
	i Proof of Educational Qualification / Technical Qualification / Professional / Desirable qualification and Typing Qualification (if any).
	ii Proof of Date of Birth (Birth certificate / Std X marklist).
	iii Transfer Certificate / School Leaving Certificate / College leaving certificate (last studied).
	iv SC/ST/OBC/PwBD/EBC certificate in the format as prescribed in the Annexure of notification.
	v The candidates who are already in service of PSU/Government Organisations must apply through proper channel and should attach "No Objection Certificate" for the same from their employer.
	vi Necessary testimonials concerning cultural activities (As declared in the application)
	vii Certificates in language other than English or Hindi should be accompanied by an attested translation in English / Hindi.
9.7	The candidates should bring all the original certificates when called to appear for document verification / written test / practical demonstration.
9.8	Application in the prescribed format, complete in all respect along with the enclosures should be sent to the following address, in a cover, superscribing "APPLICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA 2022-23" should be written in Block letters duly mentioning the category applied for. The envelope should be addressed to "ASSISTANT PERSONNEL OFFICER / RECRUITMENT, INTEGRAL COACH FACTORY, CHENNAI - 600 038" and sent by ordinary post only.
10.0	General Instructions to Candidates
10.1	The candidates applying for the post should ensure that they fulfill the minimum eligibility conditions at the time of submission of application.
10.2	Candidates applying for more than one discipline should submit separate applications with separate DD/IPO as fee and documents for each discipline.
10.3	The specific discipline should be mentioned without fail.

10.4	The application should be sent by ordinary post only in a closed envelope.
10.5	The decision of ICF in all matters relating to eligibility, acceptance or rejection of the application, issue of free rail passes, penalty for false information, mode of selection, conduct of written test / practical demonstration, selection, allotment of post to selected candidates etc will be final and binding on the candidates.
10.6	ICF Administration reserves the right to alter the stages of recruitment or cancel part or whole or any recruitment process at any stage without assigning any reason.
10.7	Candidates should be in readiness to appear for the written test / practical demonstration etc at short notice after the last date for submission is over.
10.8	The candidate should attend the written test / practical demonstration at the date, time and venue specified by the ICF Administration and any request for change of date, time and venue will not be entertained.
10.9	The candidate will have to make his/her own arrangements for stay at Chennai or the place indicated for a few days while attending written test / practical demonstration. No TA / DA / Accommodation will be provided for appearing in the written test / practical demonstration.
10.10	Second class free journey passes from the nearest Railway Station mentioned in the application form will be issued to the candidates belonging to SC/ST communities wherever they are called at any stage of recruitment.
10.11	Eligible candidates will be intimated through email / sms only.
10.12	Candidates may note that submitting fake / forged documents or any information furnished being found false or incorrect, his/her candidature/application is liable to be cancelled / terminated without any notice at any stage i.e. written test / practical demonstration / empanelment / appointment. Further such candidates are liable for criminal prosecution .
10.13	Canvassing in any form will result in disqualification of the candidature.
10.14	Incomplete / illegible applications and applications without requisite enclosures will be rejected and no correspondence will be entertained in this regard.
10.15	Mere calling for written test / practical demonstration will not be a guarantee for appointment.
10.16	Candidates selected against Cultural quota shall execute a service bond for a period of Five years to serve this organisation.
10.17	Candidates belonging to Assam, Meghalaya, Arunachala Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi sub division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshwadeep islands – Domicile certificate should be enclosed.
10.18	Ex-servicemen: A copy of self attested discharge certificate should be enclosed.
10.19	ICF Administration has not appointed any agents or coaching centres for acting on its behalf. Beware of such persons or agencies. Recruitment is done strictly as per merit
10.20	Legal issues, if any, shall fall within the territorial jurisdiction of the Central Administrative Tribunal under which this Administration is located.
10.21	Candidates are advised to regularly check the website https://pb.icf.gov.in for updates and not to disturb any officer by calling on their mobile phones.
10.22	In case the candidate does not have a valid personal e-mail ID, he/she should create a new e-mail ID before applying and must maintain that e-mail ID till the end of recruitment process. Further, mobile number provided at the time of application must not be changed till the end of recruitment process. Administration will not be responsible for non-receipt of communication if mobile number and e-mail ID are changed in between.
10.23	All sms communications from ICF Administration will be from 7397755127, 7397755128, 7397755129, 7397755130, 7397755131, 7397755132, 7397755133 and 7397755134 only. These numbers are connected to system. Any calls made to these numbers will not be answered.
10.24	For any queries, candidates are strictly advised to contact phone numbers 044-26147708 and 044-26147703 only during office hours. Any violation will be viewed seriously.
10.25	In case of any dispute, English version of the Employment Notice will prevail.

**Assistant Personnel Officer/R
for General Manager (P)**