

FORM OF REPORT FOR PERMISSION TO THE PRESCRIBED AUTHORITY FOR THE BUILDING OF OR ADDITION TO A HOUSE

Sir,

This is to report to you that, I propose to build a house / to make an addition to my house.

This is to request that permission may be granted to me for the building of a house / the addition to the house.

The estimated cost of the land and materials for the construction / extension is given below:

LAND:

1.	Location (Survey Nos., Address, Village, District, State)	
2.	Total Area in Sq.Ft & Total Area of Construction in Sq.Ft	
3.	Cost	

BUILDING MATERIALS ETC.,

1.	Bricks (Rate / Quantity / Cost)	
2.	Cement (Rate / Quantity / Cost)	
3.	Iron and Steel (Rate / Quantity / Cost)	
4.	Timber (Rate / Quantity / Cost)	
5.	Sanitary Fittings (Rate / Quantity / Cost)	
6.	Electrical Fittings (Rate / Quantity / Cost)	
7.	Any other Special Fittings (Rate / Quantity / Cost)	
8.	Labour Charges	
9.	Other Charges, if any	

TOTAL COST OF LAND AND BUILDING:

** The construction will be supervised by myself.
 The Construction will be done by me.
 I do not have any official dealing with the contractor.
 Nor did I have any official dealing with him in the past.

 I have / had official dealings with the contractor and the nature of my dealings with him / is / was as under:

The cost of proposed construction will be as under:

1.	Own Savings	
2.	Loans / Advances with full details	
3.	Other sources with details	

Yours faithfully,

(** **Strike out portions not applicable**)