

FORM 1

Form of report for permission to the prescribed authority for the building of or addition to a house.

Sir,

This is to report to you that, I propose to build a house/to make an addition to my house.

This is to request that permission may be granted to me for the building of a house/the addition to the house.

The estimated cost of the land and materials for the construction/extension is given below:-

LAND :

1. Location (Survey numbers, village, District, State)
2. Area :
3. Cost :

BUILDING MATERIALS ETC.,

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1. Bricks (Rate/Quantity/Cost) :
 2. Cement (Rate/Quantity/Cost) :
 3. Iron and steel (Rate/Quantity/Cost) :
 4. Timber (Rate/Quantity/Cost) :
 5. Sanitary fitting (cost) :
 6. Electrical fittings (cost) :
 7. Any other special fittings (cost) :
 8. Labour charges :
 9. Other charges, if any :

TOTAL COST OF LAND AND BUILDING

** The construction will be supervised by myself.
 The construction will be done by me.
 I do not have any official dealing with the contractor.
 Nor did I have any official dealing with him in the past.

I have/had official dealings with the contractor and the nature of my dealings with him/is/was as under:

3. The cost of proposed construction will be as under:
 - i) Own savings.
 - ii) Loans/Advances with full details.
 - iii) Other sources with details.

Yours faithfully,

** Strike out portions not applicable.