

APPLICATION FORM FOR THE ADVANCE FOR THE
PURCHASE OF MOTOR CAR/MOTORCYCLE/SCOOTER/PERSONAL COMPUTER

- 1 (a) Name of the applicant :
(b) Employee No. :
- 2 Designation, Office/Shop :
- 3 District and Station :
- 4 Scale of Pay & Basic pay (Rs.) :
- 5 Anticipated price of Car/
MC/Scooter/PC :
- 6 Amount of Advance required :
- 7 a) Dt. of Appointment :
b) Dt. of Superannuation/Retirement :
c) Whether Temporary or Permanent :
- 8 Number of instalments in which
advance is desired to be repaid :
(Maximum number of instalments -
Motorcar - 200 Personal Computer - 150 Scooter - 70
However, the employee can opt for lesser number of in-
stalments and indicate in above column)
- 9 a) whether advance for similar
purpose was obtained previously
and if so :
i) Type of vehicle :
ii) Amount & Date of drawal of
the advance :
iii) The amount of advance and/or
interest thereon still outstanding
if any :

b) whether advance for purchase of
Bi-cycle has been obtained & if so:
i) date of darawal :
ii) The amount of advance and
interest still outstanding :

10 Whether the intention is to purchase:
a) A new or an old Car/Motor Cycle/
Scooter/Moped/PC :

b) Motor Car/Motor Cycle/Scooter/
PC through a person other than a
regular or reputed dealer or
agent whether prior sanction of
the competent authority has been
obtained as required as under
rule 10(5) or the Mys. service
conduct rules. :

11 Whether the Officer is on Leave or is about to proceed on leave :
a) The date of commencement of leave:
b) The date of expiry of the leave :

12 Are any negotiations or preliminary enquiries being made so that delivery may be taken of the Motor car/Motor cycle/scooter/Moped within one month from the date of drawal of the advance

13 a) Certified that the information given above is complete and true.
b) Certified that I have not taken delivery of the Motor Car/Motor Cycle/Scooter/PC on account of which I apply for the advance that I shall complete, negotiations for the purchase of, pay finally and taken possession of the Motor Car/Motor Cycle/Scooter/PC before the expiry of one month, from the date of drawal of advance, and that I shall insure it from the date of taking delivery of it.

14 I hereby declare that I have received an assurance from the dealer/party that the vehicle will be delivered to me within one month from the date of receipt of advance.

15 I hereby declare that this is the first/second time I apply for this advance.

16 I hereby declare that I shall adhere to the fulfilment of the conditions for the drawal of advance and incase I fail to do the same, I am liable for action under extent orders.

17 I declare that I am not owning any other Motor Car/Motor Cycle/Scooter/PC.

I am owning a Motor Car/Motor Cycle/Scooter/PC purchased out of other resources.

Signature:

Date :

Forwarded to Personnel Branch.

Signature of the Official.